

SARASOTA MANATEE AIRPORT AUTHORITY JOB OPPORTUNITY ANNOUNCEMENT



INDUSTRIAL ELECTRICIAN FACILITIES Full Time, Non-Exempt

Starting Salary Range: \$39,993 - \$45,991
Salary Grade Range: \$39,993 - \$59,989

Posting Date: 4-19-18
Closing Date: Open Until Filled

Under general supervision, installs, maintains, modifies, and repairs a variety of mechanical, electronic, electrical instrumentation equipment, and control systems used throughout the Airport.

MINIMUM QUALIFICATIONS: High School Diploma or GED; Five years commensurate journeyman level industrial electrician experience working on airport or similarly related equipment of which three were spent repairing industrial power systems.

PREFERRED QUALIFICATIONS: None

LICENSES & CERTIFICATIONS: Electrical Journeyman's License; Valid Florida Driver's License.

TO APPLY FOR THIS POSITION, PLEASE FOLLOW THE INSTRUCTIONS LISTED BELOW.

1. Applicants desiring to be considered for this position should apply directly with the Sarasota-Manatee Airport Authority by visiting our website @www.srq-airport.com; or, calling 941-359-2770 ext. 4212 or ext. 4231.

Return your completed SMAA application to the address shown on the signature page of the application form; OR fax it to 941-359-5024; OR email it to application@srq-airport.com. Only Sarasota Manatee Airport Authority (SMAA) application forms will be accepted.
2. Minimum qualifications must be met by the closing date in order to be considered eligible for the position. Resumes may be submitted as supplements, but cannot be accepted in lieu of an application. Applications and resumes are subject to disclosure under the Florida Sunshine Law.
3. Veterans' Preference documentation, reference names, etc. must be submitted at the time of application. In accordance with the Immigration Reform and Control Act, appropriate identification documents verifying eligibility for employment will be required for the applicant who is hired.
4. The Sarasota Manatee Airport Authority participates in E-Verify. Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States.
5. Your application will not be considered unless complete answers are provided to all questions on the application.
6. The Airport Authority's Drug-Free Workplace Program requires that applicants take and pass a drug/nicotine test prior to being hired.



**SARASOTA MANATEE AIRPORT AUTHORITY
JOB CLASS SPECIFICATION**

Job Code: 5024
Date Approved: 04/18
Grade: 28

JOB TITLE: Industrial Electrician
REPORTS TO: Facilities Superintendent
DEPARTMENT: Facilities
FLSA STATUS: Non-Exempt

JOB SUMMARY

Under general supervision, installs, maintains, modifies, and repairs a variety of mechanical, electronic, electrical instrumentation equipment, and control systems used throughout the Airport.

JOB RESPONSIBILITIES

Essential Job Responsibilities:

Diagnoses problems and repairs highly complex electronic and electrical equipment including, but not limited to, high voltage distribution gears, generators, switchboards, lighting systems, and conveyor systems.

Adjusts and repairs controls for high and low voltage motors, conveyers, jet ways, and gate openers.

Oversees, instructs and coordinates the work of Electricians and checks final products for completeness. Upon completion, conducts a quality control inspection and accepts or rejects the finished work.

Coordinates various phases of industrial electrical construction work for power distribution, lighting, motors, and controls.

Installs rigid conduit and wiring systems.

Assures all electrical construction and repair functions are performed according to the National Electrical Codes (NEC) and FAA regulations.

Calculates load, voltage, and conduit and wire sizes needed for each project according to NEC standards.

Estimates approximate hours, prices and materials needed for each project. Requisitions tools, materials, and supplies needed.

Maintains airfield lighting and navigation aids in compliance with FAA requirements on AOA and safety areas.

Checks to assure all preventive maintenance is completed according to manufacturers and NEC specifications by conducting regularly scheduled daily, weekly, and monthly inspections.

Other Related Responsibilities:

Maintains records of all services performed according to Airport and FAA rules and regulations.

Performs other related duties as required.

MATERIALS AND EQUIPMENT USED

Electrical Test Equipment, Power Tools, Winches. Truck, Meters, Manual and Power Benders, Radio, Trade and Safety Manuals

QUALIFICATIONS REQUIRED

Where "preferred" is indicated, the qualification is not essential.

Education and Experience:

High School Diploma or GED.

Five years commensurate journeyman level industrial electrician experience working on airport or similarly related equipment of which three were spent repairing industrial power systems.

Licenses and Certifications:

Electrical Journeyman's License.

Valid Florida Driver's License.

Knowledge, Skills, and Abilities:

Knowledge of electrical systems.

Knowledge of the principles, practices, and methods of electrical maintenance and repair.

Knowledge of industrial electrical safety precautions.

Knowledge of electrical tools, methods, and materials.

Knowledge of National Electrical Codes (NEC) and FAA regulations.

Knowledge of FAA requirements for maintaining airfield lighting, **preferred**.

Ability to interpret and work from blueprints and diagrams.

Ability to analyze electrical problems and make repairs as necessary.

Ability to research, read, and interpret FAA advisory circular and documents regarding standards and codes.

Ability to perform physical work.

Ability to understand and implement oral and written instructions.

Ability to communicate clearly and maintain effective working relationships with superiors and fellow employees.

Ability to train subordinate personnel.

Ability to develop and maintain effective working relationships with superiors and fellow employees.

Physical Requirements:

The Industrial Electrician must be diligent in adhering to all work-related safety rules, procedures and regulations and take the precautions necessary to comply with the Airport Authority safety policy. Physical work is continuous.

Mental Requirements:

An Industrial Electrician must have the mental capacity to perform a variety of responsible and complex maintenance duties, The Industrial Electrician must develop and maintain effective working relationships with superiors, fellow employees, outside agencies and the general public.

Environmental Requirements:

The Industrial Electrician works indoors and outdoors.

Summary Clause:

The duties and responsibilities listed in this job class specification are intended only as illustrations of the various duties to be performed, and are not all inclusive. The omission of other specific duties does not exclude them from being performed by the Industrial Electrician if the duties are similar, related, or a logical assignment to the position.

This job class specification does not constitute an employment contract between SMAA and the Industrial Electrician and is subject to change at the discretion of the Airport Authority. ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.

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Physical/Mental Requirements

Job Title: Industrial Electrician

**Job Code: 5024
Revised: 04/18**

Physical/Mental	Percentage of Time			
	Continuous 67-100%	Frequently 34-66%	Occasionally 1-33%	Infrequent - less than once a day
Standing		X		
Sitting			X	
Walking		X		
Lifting		X		
1-10 lbs.	X			
11-20 lbs.		X		
21-35 lbs.		X		
36-50 lbs.		X		
over 50 lbs.			X	
Carrying		X		
Reaching		X		
Climbing		X		
Driving		X		
Written Communication				X
Oral Communication		X		
Reading		X		
Hand Dexterity	X			
Reasoning		X		
Decision Making		X		
Analyzing	X			
Sensory	X			
Sight	X			

The mental and physical aspects shown with an "x" relate to this specific position, and have been identified for ADA compliance purposes only. This information shall not be used to determine salary grades, nor shall it be used to make comparisons with other positions.



SARASOTA MANATEE AIRPORT AUTHORITY

SUMMARY OF BENEFITS

Full Time Employees

Employer Paid Benefits:		Waiting Period
Employee & Dependent Medical Insurance SMAA offers two Blue Cross/Blue Shield medical plans - A Low Option PPO Plan and an HSA/HDHP. 100% of employee premium is paid by SMAA and the employee contributes toward the chosen dependent coverage.	The first day of the month following your 30 day waiting period	
Employee & Dependent Dental Insurance SMAA pays 100% of employee and dependent coverage under Florida Combined Life Insurance Company, a subsidiary of Blue Cross/Blue Shield.	The first day of the month following your 30 day waiting period	
Employee & Dependent Life Insurance (100% paid by SMAA – employee is insured for 2x annual salary up to \$100,000; spouse is insured for \$5,000; dependent is insured for \$2,500)	The first day of the month following your 30 day waiting period	
Travel Insurance	Immediate	
Employee Assistance Program	Immediate	
Short-Term Disability (100% paid by SMAA)	1 year	
Sick-Time	90 days	
Vacation Leave	6 months	
Retirement Plan (A 401 plan administered by the Principal Financial Group)	6 months	
Reimbursement for Continuing Education	6 months	
Floating Holidays	6 months	
National Holidays	Immediate	
Special Discount Programs (Varies)	Immediate	
Voluntary/Optional Benefits:		Waiting Period
Pre-Paid Legal Plan (Voluntary – payroll deduction)	Immediate	
Deferred Compensation Plan (Voluntary – payroll deduction)	90 days	
Group Term Life, Supplemental Medical, and Long Term Disability Insurance (Voluntary – payroll deduction)	The first day of the month following your 30 day waiting period	