

ACTION MINUTES:

September 24, 2018 SMAA Regular Meeting
1:00 p.m. – Dan P. McClure Auditorium

THOSE PRESENT:

Robert Spencer, Chairman
Peter A. Wish, Vice Chair (participated by telephone, see Item 1A)
Doug Holder, Secretary
Commissioner Carlos Beruff
Commissioner John Stafford
Fredrick J. Piccolo, President, Chief Executive Officer
C. Dan Bailey, Jr., Airport Counsel
Martin Lange, Executive VP, CFO
Kent Bontrager, Sr. VP Engineering & Facilities
Mark Stuckey, Sr. VP, COO
Karen Garofalo, Executive Assistant – SMAA

THOSE ABSENT:

Commissioner Kristin Incrocci

Item 1. Call to Order & Pledge to Flag:

Chairman Spencer called the meeting to order at 1:00 pm.

Item 1A. Re Approval: Participation in Meeting Discussion via Amplified Telephone by Commissioner Wish

Chairman Spencer stated that Commissioner Wish is unable to be physically present today, but desires to participate and address the assembly by means of amplified telephone. Article II, Section 5. D. of the Authority bylaws permits this if a majority of a quorum of the Board votes to permit it, and if Commissioner Wish does not make, second or vote on any motions. The Board unanimously approved a motion to allow Commissioner Wish to address the Board by amplified telephone without making, seconding or voting on any motions.

Item 2. Introduction of New Employees

Mr. Piccolo introduced Ted Kohuth, the Airport's new Police Chief and reviewed his extensive background in law enforcement.

Items 3 & 4. Public Hearing & Approval of SMAA Resolution 2018-02 Adopting FY2019 Budget Establishing Airline Rentals, Fees and Charges, Designating Employee Promotion Increases, Contributions to Employee Defined Contribution Retirement Plan, Employer Contribution Credit to 457(f) Retirement Plan, adjusting Public Parking Rates, University Vehicle Storage Rates, Security ID Fees, Criminal History Check Fees, and Tenant Employee Parking Rates

The SMAA Board *unanimously approved* Resolution 2018-02, Adopting FY2019 Budget Establishing Airline Rentals, Fees and Charges, Designating Employee Promotion Increases, Contributions to Employee Defined Contribution Retirement Plan, Employer Contribution Credit to 457(f) Retirement Plan, adjusting Public Parking Rates, University Vehicle Storage Rates, Security ID Fees, Criminal History Check Fees, and Tenant Employee Parking Rates

Item 5. Approval of Minutes – The SMAA Board *unanimously approved* the Minutes of the Regular Meeting of August 27, 2018 and Minutes of Budget Workshop of August 27, 2018.

Item 6. Citizen's Comments

Mr. David Band, a partner with Airport Flyers, again requested modification of the terms of their current lease and a rent reduction to make renovations to the property. Mr. Piccolo reminded the Board that following Mr. Band's previous request to the Board in March of this year, a proposal was offered of a 15-year extension to the lease to 2041, without a rent reduction, conditional upon

Airport Flyers doing a major remodel for approximately \$400,000. The existing CPI and periodic reappraisals would continue unchanged. Mr. Band rejected the offer. Following discussion, Commissioner Beruff recommended to the Board that we remain with the arrangement as offered previously.

Item 7, Items Needing Action

ITEMS NEEDING ACTION

- A. Re Approval: RFQ-02-2018-MPU, Professional Planning & Consulting Services to Prepare a Master Plan Update. The shortlisted firms were ranked as first, second and third:
 - 1) AECOM Technical Services, Inc.
 - 2) Ricondo & Associates
 - 3) Jacobson DanielsContract negotiations will begin with the first ranked firm of AECOM Technical Services, Inc. and if successful, a contract would be brought to the Board for approval at a future meeting. Commissioner Beruff was unanimously granted permission by the Board to meet with staff in the negotiation process.
- B. Re Approval: Increase Contract Scope for Construction of the SRQ Gateway Entrance Project with Magnum Builders of Sarasota, Inc. (Unanimously approved)
- C. Re Approval: Appointment of At-Large Member, Sarasota County, to the Airport Advisory Commission. The Board will consider candidates for this position and approve an appointment at the November Board meeting.

Item 8. Department Reports

- A. Financial Statements
- B. Investment Portfolio
- C. Finance & Administration Department
- D. ARFF, Operations & Police Departments
- E. Development/Community Relations, Activity Report
- F. Engineering, Planning & Facilities Departments
- G. Internal Audit & Investment Compliance

The meeting adjourned at 1:30 p.m. **A copy of the Regular meeting minutes of this meeting is available following approval at the next regular SMAA meeting of November 20, 2018.**