

ACTION ONLY:

May 21, 2018 SMAA Regular Meeting
1:00 p.m. – Dan P. McClure Auditorium

THOSE PRESENT:

Robert Spencer, Chairman
Peter A. Wish, Vice Chairman
Doug Holder, Secretary
Commissioner Kristin Incrocci
Commissioner John Stafford
Fredrick J. Piccolo, President, Chief Executive Officer
C. Dan Bailey, Jr., Airport Counsel
Martin Lange, Executive VP, CFO
Kent Bontrager, Sr. VP Engineering & Facilities
Mark Stuckey, Sr. VP, COO
Karen Garofalo, Executive Assistant – SMAA

THOSE ABSENT:

Commissioner Carlos Beruff

Item 1. Call to Order & Pledge to Flag:

Chairman Spencer called the meeting to order at 1:00 pm.

Item 2. Introduction of New Employees

The following new employees were introduced today: Jennifer Matasy, Security Specialist, Operations; Bryan Pinero and Robert Spine Jr., Traffic Control Specialists with the Police Department.

Item 3. Approval of Minutes – The Board unanimously approved the Minutes of the Regular Meeting & Public Hearing of March 26, 2018.

Item 6. Items Needing Action:

A. Selection: #RFQ-180001 Access Control Replacement Project Consultant. Three short listed firms presented proposals. The Board ranked the firms as follows:

- 1) AVCON, Inc.
- 2) FAITH GROUP CONSULTING, LLC
- 3) WSP USA, Inc

Contract negotiations will begin with the first ranked firm of AVCON, Inc.

The following items were **UNANIMOUSLY APPROVED**

- B. Re Approval: Third Amendment to General Ground Lease with Aircraft Services International, Inc. D/B/A Menzies Aviation
- C. Request for Approval: Construction Contract Award to Superior Asphalt, Inc. for the Rehab RWY 14 End Project
- D. Request for Approval: Construction Phase Professional Services Contract with EG Solutions, Inc. for the Rehab RWY 14 End Project
- E. Request for Approval: Architectural Design Services Contract with Sweet Sparkman Architects for the ARFF Building Renovation Project
- F. Request for Approval: Design Services Contract with Gresham Smith & Partners for the Ticket Wing Baggage Belt Renovation Project
- G. Request for Approval: Authorization to Purchase New ARFF Apparatus

Item 6. Department Reports

The following department reports were accepted:

- A. Financial Statements
- B. Investment Portfolio

- C. Finance & Administration Departments
- D. ARFF, Operations & Police Departments
- E. Development/Community Relations, Activity Report
- F. Engineering, Planning & Facilities Departments
- G. Internal Audit & Investment Compliance

Mr. Piccolo advised that our Police Chief, Jim Carlino, completed courses for his Doctor of Business Administration with a specialization in Homeland Security. Additionally, he introduced Mr. Tim Ressler, former Facilities Administrator, who has been promoted to Manager, Facilities. Tim replaces Bob Klapp, who retired earlier this month.

Item 8 Attorney Presentations

Mr. Bailey advised that the City of Sarasota has enacted their airport zoning regulations and are now in place. We continue to work with Manatee County and Sarasota County on getting their airport zoning regulations updated.

Item 10. Public Comments

Mr. Martin Sobel, who filled out a Citizens Comments form, updated the Board of the teen aircraft factory and the Young Eagles program. They plan to march in the upcoming Memorial Day parade and requested the airport help in their participation by providing an SRQ banner for the parade.

Item 5. Workshop: Discussion and Review of President, Chief Executive Officer's Performance Evaluation

The Board rates the President, CEO in ten primary categories with a rating scale of number one (lowest) to five (highest). The evaluation forms presented to the Board today revealed the following total ratings on ten categories from all six Commissioners:

Carlos Beruff	50
Doug Holder	50
Kristin Incrocci	50
Bob Spencer	50
John Stafford	50
Dr. Peter A. Wish	50
Overall Rating	5.0

Mr. Piccolo reviewed the progress made at the airport during the last year and the encouraging outlook for various renovation and construction projects, and additional air service for the coming year. He noted the local and international boards he is presently serving on. He thanked the Board for the positive evaluation and stated he is thankful for the support of the Board and his staff. The Commissioners thanked him for his continued guidance and doing such a great job.

The meeting adjourned at 2:05 p.m. **A copy of the Regular minutes of this meeting is available following approval at the next regular SMAA meeting of August 27, 2018.**